

Sandwich Town Council Heritage and Townscape Committee



Agenda

Chair: Cllr C Ungerson

Councillors: D Friend, J Franklin, V Tomlins, K Heaven, D Marie, H Sampson, D Sivrikaya and C Wiles

Councillors and Members of the Heritage and Townscape Committee are hereby summoned to attend a Meeting in the Council Chamber, Guildhall on Monday 20th February 2023 at 18:30 to transact the business on the agenda below.

A Nigol, Acting Town Clerk

Date: Wednesday 15th February 2023

1	Chair's opening remarks:	
2	Apologies for absence received:	
3	Declarations of interest: To receive any declarations of disclosable pecuniary interests from Members in respect of business to be transacted on the agenda.	
4	Public Participation: A 15-minute session is set aside for members of the public to make representations at the meeting in respect of the business on the agenda. Individual representations should not exceed 3 minutes. (Written notice of the desire to exercise the right to speak, together with the topic to be addressed, must be given to the Chief Executive Officer prior to 9:00 on the Tuesday preceding the meeting)	
5	Fellowship Walk, otherwise known as Land South of Whitefriars Meadow: To receive and consider a report from Cllr Ungerson, following the planning application refusal by DDC Planning Committee on 12 th January 2023	Attach 1
6	Empty Buildings of Sandwich: i) <u>Wayfarers</u> A planning application for this building is now with DDC. It is for change of use to specialist supported living accommodation for adults. ii) <u>The Limes, New Street & School House</u> To receive a verbal update regarding empty buildings in Sandwich including The Limes and School House.	Attach 2
7	Sandwich Waterways Working Group: To receive a report and verbal update from Cllr Heaven regarding Sandwich Waterways.	Attach 3
8	Tourist Information: To receive and note the minutes of the Tourist Information Working Group from Cllr Wiles. To receive a verbal update from Cllr Wiles regarding Tourist Information provision in Sandwich.	Attach 4

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9	<p>Quay Public Conveniences Working Group: To receive a verbal update from Cllr Sampson on the membership and progress of this working group.</p>	
10	<p>Traffic Management in Woodnesborough Road and Moat Sole: A Sandwich resident has suggested that increased speed restrictions on Woodnesborough Road are likely to have adverse impact on Moat Sole. The Committee is invited to discuss this issue and make recommendations.</p>	
11	<p>Provisions of Temporary Bus Shelter during Guildhall Forecourt Works: Sandwich residents are concerned that there is currently no bus shelter provision at the Guildhall. The committee is invited to consider what temporary provision could be made, including opening the main doors of the old part of the Guildhall so people can shelter in the entrance.</p>	
12	<p>Bowling Street Lighting: To receive and consider feedback received from KCC in relation to street lighting on Bowling Street.</p>	Attach 5
13	<p>The Donkey Paddock: To receive a verbal proposal Cllr Heaven to use part of the £2K allocated for the Donkey Paddock to sub-contract an initial clearing and strimming.</p>	
14	<p>The STC declaration of a Climate Emergency: How to make this a reality by integrating it into our approach to local STC properties and green areas. The Committee is invited to discuss this issue and make recommendations.</p>	
15	<p>Sandwich Delf: To receive a verbal proposal from Cllr Heaven to fund the publication of a new, revised version of Dr Stephen Fuller's book. For STC to fund, sell and benefit from the new book.</p>	
16	<p>Confidential Matters: i) It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 Section 1 (2) (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item. ii) The Committee is invited to discuss the suggestions for co-optees to this Committee.</p>	
17	<p>Date and time of Next Meeting: Monday 13th March 2023 at 18:30 within the Guildhall.</p>	

Fellowship Walk, otherwise known as 'Land South of Whitefriars Meadow, CT13 9A5

[Details](#) [Comments \(151\)](#) [Documents \(186\)](#) [Related Cases \(1\)](#) [Map](#)

[Summary](#) [Further Information](#) [Important Dates](#)

Reference	21/01604
Application Received	Mon 18 Oct 2021
Application Validated	Thu 28 Oct 2021
Address	Land South Of Whitefriars Meadow Sandwich CT13 9AS
Proposal	Erection of 3no. buildings containing 10no. apartments and commercial floorspace (Use Class E) with associated landscaping and open space
Status	Decided
Decision	Refuse Planning Permission
Decision Issued Date	Thu 12 Jan 2023
Appeal Decision	Not Available

There are [186 documents](#) associated with this application.

The planning application to build 10 apartments above commercial floorspace on this vacant land has been refused by DDC Planning Committee (January 12, 2023). The Committee is invited to consider the possibility of STC purchasing the land so that it can be used for community purposes. The Committee is also invited to make recommendations to the Council as to what might be done with the land, should it become an asset of STC.

Recommendations

- 1) that the Committee recommend that the Council make enquiries re possible purchase of the land.
- 2) that the Committee make suggestions to the Council as to what the land might be used for should negotiations for purchase be successful.'

Clare Ungerson
31st January 2023

**PLANNING**

Dover District Council
White Cliffs Business Park,
Dover, Kent CT16 3PJ.

Tel: 01304 821199

www.dover.gov.uk/planning

Email: developmentcontrol@dover.gov.uk

Application for Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x) Northing (y)

Description

Report to Councillors and Members of: Heritage and Townscape
Meeting scheduled for 20th February 2023
Report from: Officers
Date: 15.02.2023
Subject: Waterways Working Group Update
Classification: General
Purpose of report:
Report to Council on the first meeting of the Waterways Working Group
Content:
<p>The first meeting of the Waterways Working Group was held on 19th Jan. A video film was produced. Apologies were given by Cllrs Carter, Graeme and Marie. But the meeting was attended by Cllr Ungerson as well as Cllrs Heaven, Sivrikaya and two co optees, Carole George and Peter Ashford and six local residents who explained the level of local concern over the state of the waterways, especially mosquitoes, waterweed, stagnant water, dead fish, rats and occasional sewage discharges. Methods of reducing the cover of waterweed were discussed.</p> <p>There are various works being carried out by the Internal Drainage Board and by the Environment Agency to clear blockages and to, possibly, improve the speed of the water flow.</p> <p>There was some frustration at the various bodies involved and the need for a co-ordinated plan. We discussed what Sandwich residents want from the watercourses and a general consensus emerged that we need to preserve the system in a good state for the enjoyment of residents and visitors alike. There was a general agreement that a volunteer group would be useful in taking on practical tasks in maintaining the water courses. A similar initiative exists for the river Dour in Dover.</p> <p>A further meeting will be arranged for February. But ,first, a site meeting will be arranged with the EA and the IDB.</p>
Recommendations:

SANDWICH TOWN COUNCIL**TOURISM INFORMATION WORKING GROUP – THIRD MEETING 1st Feb 2023****Minutes of Meeting: (Actions in BOLD)**

1. **Apologies for absence:** received from Tony Broun and Cllr Anne Fox.
2. **List of attendees:** Cllr Colin Wiles (Chair), Cllr Mark Moorhouse, Cllr Dean Marie, Steve Laslett, Carole George, Jayne Gill.
Plus the following observers/members of the public: Cllr Clare Ungerson, Cllr Harry Sampson, Christina Glynn, Martine from Miss Kay, Claire Lovelady Goodall, John Van der Dol, Annemarie Huigen
3. **Minutes of last meeting:** Updated figures have been received from STC and will be circulated (attached to these minutes). The figures for actual visitors vary by season, ranging from 2 per week in Jan 2022 to 162 per week in July 2022. By contrast, Annemarie reported that St Peter's had 2,500 visitors in January 2023. She reported that she takes leaflets to The Burstin in Folkestone as they arrange mass coach parties. **Colin to contact Chris Townend to ask how he collates tourist numbers.**

Annemarie expressed concern at comments about the Thursday market – the market is dependent upon footfall and good promotional publicity. Once the forecourt is revamped it can be re-launched. It was disappointing that the temporary market was not placed in Market Street. A market strategy is required. Cllr Dean Marie is also able to reach out to coach companies through his contacts in the industry.

4. **Update on public conveniences.** Cllr Harry Sampson has been asked to lead on a review of the Quay conveniences. The electronic opening system often fails and the premises are expensive to maintain. Ideas include asking the local businesses to look after the toilets in return for a fee, keeping them open without the need for payment, or for converting part of the premises into a café or kiosk. All ideas to Cllr Sampson. Cllr Sampson will be polling across the town to seek views. **DDC refurbishment in hand? Colin to chase Chris Townend for dates.**
5. **Chamber of Commerce update from Richard Harris.** Richard was not able to attend but his notes will be circulated (Attached below). The CoC has been revived and is wants to play an active part in tourist promotion. A committee is being set up. They wish to work with STC, the Compass Group and all other interested parties. This was welcomed.
6. **Update on old tourist office:** There appears to be no formal agreement that the old office must be used for museum space. The PCSO and community officer wish to extend their use of the room and the new bus stand means that the entrance doors are frequently blocked. It was mooted that the tourist office could be relocated into St Peter's. Steve Laslett argued for a pop up.

7. **Steve Laslett:** Provided an update on events. It was forecast that the Sandwich Food Fair could be affected by The Guildhall forecourt work but if the contract ends in May then other events should go ahead as planned. Communication from DDC about the work programme and impact has been poor as businesses around the square had not been contacted. David Parish at DDC is the project manager david.parish@dover.gov.uk
8. **Quayside:** No news, still awaiting publication of “secret” DDC report.
9. **Response to consultation:** Colin will summarise and send to the working group.
10. **Telephone boxes and blue plaque:** The STC budget for the ‘phone boxes has been increased to £2,000.
11. **Any Other Business:** Sandwich in Bloom has asked STC for a grant. Next meeting to look at current leaflets and information etc. We discussed the need for a proactive tourism manager who could reach out to coach companies and promote the town more widely. Compass Group arranging to “walk the town”. Discussed the need to arrange a walkabout. **CW to organise.**

Date of Next Meeting: Wednesday 22nd February in the Guildhall at 5.30pm

Report from Richard Harris:

Sandwich chamber of commerce has been reformed and wants to get as many people as possible to participate and embrace building business in sandwich, regardless of what that business is. As we are all aware, there has been issues in the past and things need to change, however the fractured nature of sandwich has delayed real change, there are too many people who would rather embrace political or personal vendettas and agendas than actually focus on the matter at hand. Which is, building tourism and building business in sandwich. Now, the chamber is ready, and willing to get new faces, fresh ideas, new committee members, new officers. All are welcome. However, on the proviso that all politics and personal past or current vendettas are left aside. All the people in this room are here to help sandwich, that’s why your group was formed. I’ve spoken to Colin many times personally and we chat a lot about tourism and I’m pleased that Colin is an active person in the town. Volunteering at events, pushing for the town and embracing sandwich. He and I spoke the other day and we both agree that, more heads, more engagement and working towards a clear vision together, is better than everyone being fractured and split. Sandwich chamber of commerce is a legally recognised body with better access to funding for projects and help for the town. There is already an investment happening due to the chamber and DDC working hand in hand, which I won’t mention tonight as of yet. But, this will push tourism in sandwich at a certain time of year, and hopefully showcase sandwich. The chamber wants the collective group of this room to work in partnership with the chamber, either as a subcommittee focused on certain elements of tourism or, you are all welcome to become

part of the chamber in any shape way or form. I hate politics, I have no time for it. I hate how fractured certain elements in this town have become, but, it's not too late to change that. I will be speaking to the compass group too regarding this, And if all the people in this room are here to help sandwich, especially in this dire time of need, then you should agree that working together will breed far better results and a clearer direction. I will be in the Fleur tonight if anyone wants to talk more, but, I'll leave you with that, and only hope that, now, is the time that people all start working together.

**Weekly Summary Of Guildhall and VIC Users
2022**

Week	Guildhall		VIC		Total
	Week	w/e	Week	w/e	
03.01.22	215		2		
10.01.22	230		5		
17.01.22	163		2		
24.01.22	80		2		
31.01.22	269		20		
07.02.22	331		12		
14.02.22	127		23		
21.02.22	234		19		
28.02.22	447		22		
07.03.22	367		2		
14.03.22	290		31		
21.03.22	191		29		
28.03.22	171		25		
04.04.22	361		23		
11.04.22	178		38		
18.04.22	99		27		
25.04.22	190		29		
02.05.22	200		21		
09.05.22	288		39		
16.05.22	209		32		
23.05.22	190		74		
30.05.22	250		138		
06.06.22	330		95		
13.06.22	243		138		
20.06.22	233		104		
27.06.22	210		139		
04.07.22	341		95		
11.07.22	379		162		
18.07.22	379		107		
25.07.22	183		132		

Subject: RE: Bowling Street Lighting

Dear Ahti

I responded to an enquiry from the Chief Executive on behalf of the Town Council on this issue in August last year as follows:

"Dear Amandajayne

Whilst I sympathise with the residents of Bowling Street it was explained at some length and after some considerable research that the assertion that KCC had installed the modern lights was not correct.

When the responsibility for street lighting was transferred in part from Dover District Council the existing lighting pattern was in place in Bowling Street and the transferred responsibility included a 'like for like' replacement clause.

With, as everyone is aware, limited resources in the Highways budget the replacement of these lights with the heritage type lanterns is not able to be regarded as a priority.

The meetings with the residents made this very clear and examples were given elsewhere where residents had sought funding elsewhere to accomplish the replacement, this would, of course, be supported with technical information. The agreement with the residents was that they would be furnished with the costs of appropriate heritage replacements and they could then, if they chose, seek funding from other bodies.

Kind Regards

Sue"

There is extensive correspondence with residents and there were two meetings on site held, the residents were provided with the costings at the time.

Kind Regards

Sue

Sue Chandler
Cabinet Member for Integrated Children's Services
Member for Sandwich