

**Sandwich Town Council
Heritage and Townscape Committee**



Agenda

Chair: Cllr Ungerson

Councillors: Black; P Carter; Csuka; Franklin; Mallett; Marie; Ripley; Tomlins

Co-optees: Mrs C George


Councillors and Members of the Heritage and Townscape Committee are hereby summoned to attend a Meeting in the Council Chamber, Guildhall on Monday 11th September 2023 at 18:30 to transact the business on the agenda below.

Gill Gray, Interim Town Clerk

Date: Wednesday 6th September 2023

1	Apologies for absence received:	
2	Declarations of interest: To receive any declarations of disclosable pecuniary interests from Members in respect of business to be transacted on the agenda.	
3	Co-optees Town Clerk to share a verbal update on potential Co-optees.	
4	Minutes of the Heritage and Townscape Committee: To receive the Minutes of the Heritage and Townscape Committee held on 10 th July 2023 and to consider any matters arising from those minutes not covered elsewhere in this agenda.	Attach 1
5	Public Participation: A 15-minute session is set aside for members of the public to make representations at the meeting in respect of the business on the agenda. Individual representations should not exceed 3 minutes. (Written notice of the desire to exercise the right to speak, together with the topic to be addressed, must be given to the Town Clerk prior to 9:00 on the Friday preceding the meeting)	
6	Town Walls Parkland Cllr Mallett to share a report that considers a submission made by Mr Stephen Fuller in relation to the Town Walls and their future. Members invited to consider the recommendation that a Working Group is formed and that this is agreed by Council: Decision required	Attach 2
7	Infra-Red Camera Provision Report Cllr Mallett to share a report with the Committee in terms of one item taken for consideration from the SECG report. The proposal for a Thermal Imaging Camera to be purchased by STC to be used by volunteers to capture thermal images of properties to demonstrate potential heat loss. The recommendation if supported by the Committee to request funds to purchase a suitable camera: Decision required	Attach 3
8	Street Furniture a) Town Clerk to share a verbal report on progress with contact with Dover District Council in relation to the painting of street furniture and memorial benches. b) Cllr Ungerson to provide a verbal update in relation to additional street furniture for the Guildhall Forecourt/Square.	

9	Sandwich War Memorial Town Clerk to share a verbal report update on progress with the refurbishment works for the Sandwich War Memorial.	
10	Visit Kent and Whitecliffs Countryside Partnership Update Town Clerk to share a verbal report with the Committee on progress with exploring collaboration opportunities with Dover District Council.	
11	Future Projects for H&T Committee Cllr Ungerson to share a report that considers future projects proposed for the H&T Committee: Decision required	Attach 4
12	Dover District Council Local Plan Examination Town Clerk to share the details of the Examinations Hearings Programme as advised by Dover District Council.	ATTACH 5
13	Date and time of Next Meeting: Monday 9th October 2023 at 18:30 Council Chamber, Guildhall.	

Minutes of Sandwich Town Council Heritage and Townscape Committee Meeting held in the Council Chamber on: Monday 10th July 2023 at 18.30 hours		
<p>Chair: Cllr C Ungerson Councillors: I Black, E Csuka, J Franklin, S Mallett, D Marie and L Ripley Co-optee Members: Mrs C George Observers: Cllr M Moorhouse and 1 resident</p> <p>Officer: Gill Gray – Interim Town Clerk</p>		
HT.07.23.1	Apologies for absence received: Apologies were received from: Cllr P Carter and Cllr V Tomlins	
HT.07.23.2	Declarations of interest: There were no declarations of disclosable pecuniary interests from Members in respect of business to be transacted on the agenda.	
HT.07.23.3	To consider Co-Optees Following a short debate where various factors were discussed including: <ul style="list-style-type: none"> • Whether to identify a group or an individual • Using the STC website to attract interest for co-opting to the Committee. • Whether representation for the Sandwich Environment and Conservation Group is necessary • The redraft of the Standing Orders to include specifics for public participation and engagement. The decision was deferred pending the Chair, Cllr C Ungerson and the Town Clerk discussing a practical approach.	
HT.07.23.4	Minutes of the Heritage and Townscape Committee: It was moved by Cllr J Franklin and seconded by Cllr E Csuka and RESOLVED: that the Minutes of the Heritage and Townscape Committee held on Monday 12 th June 2023 were received. <p>Cllr E Csuka raised concern with the situation around access and having to pay for the disabled public conveniences on the Quay. The Chair pointed out that the disabled convenience on the Quay is free to holders of a RADAR key.</p> The question of the location of the Tourism Information Centre was raised and it was agreed that this is a decision for Council.	
HT.07.23.5	Public Participation: There were no requests received for public participation.	
HT.07.23.6	Proposal for a Sandwich and District Tourism Forum Cllr C Ungerson shared a report with the Committee and requested consideration for a Sandwich and District Tourism Forum to be facilitated by STC. The forum to be a diverse membership with all organisations, individuals with a tourism interest and organisations invited to participate and to contribute to the promotion of tourism in	

	<p>the town of Sandwich. The debate that ensued included the following areas:</p> <ul style="list-style-type: none"> • Cllr D Marie voiced concerns that reinstating the Tourism Committee had been voted down earlier in the year and that there were reports that footfall in the town was on the decline. • It was recognised that staffing levels at STC were a consideration and introducing a further committee at this time was not appropriate. • Cllr D Marie asked that the recommendation of two Town Councillors could be expanded up to 4 or 5 Town Councillors. • The appointment of a Chair for the initial set up of the Tourism Forum was discussed. • Cllr D Marie reported that a survey conducted via email had resulted in 90% of the participants in support of Tourism Committee returning. • It was agreed that any new Tourism approach should include small businesses, Compass Group, Town Team, and Chamber of Commerce invitations. • The Tourism approach should include potential collaboration with Dover District Council officers. • The idea of Totally Locally was raised by the Town Clerk for consideration. • The visiting coaches could be greeted in the town and encourage visitors to visit local businesses in Sandwich. • To approach Visit Kent and White Cliffs Countryside Partnership. <p>The following actions were formed:</p> <ul style="list-style-type: none"> • Town Clerk to write to Chair of Town Team, Compass Group, Chair of Chamber of Commerce to explore idea. • Town Clerk to contact White Cliffs Countryside Partnership, DDC and Visit Kent to explore collaboration opportunities. • The preferred meeting time of day is either late pm or early evening; Town Clerk to set a date when agreed with STC. • The provision of funding to be determined and how the forum is financed; Town Clerk to discuss with RFO in relation to budget for 2023/2024. <p>It was moved by Cllr D Marie and seconded by Cllr L Ripley and RESOLVED: that the H&T Committee recommends to STC that the Tourism Forum is facilitated and formed to include all individuals and organisations who have an interest in tourism and the promotion of Sandwich.</p> <p>It was moved by Cllr I Black and seconded by Cllr S Mallett and RESOLVED: that the Tourism Forum should include up to two Sandwich Town Councillors as members. One Member abstained.</p> <p>It was moved by Cllr I Black and seconded by Cllr E Csuka and RESOLVED: that the Tourism Forum should submit reports and recommendations for consideration on a minimum quarterly basis to STC meeting.</p> <p>It was moved by Cllr S Mallett and seconded by Cllr I Black and RESOLVED: that Mr Richard Ralph be invited to initially chair the Tourism Forum.</p>	
HT.07.23.7	<p>Report on Local Actions Relevant to the Climate Change Emergency</p> <p>Cllr S Mallett shared a verbal report with the Committee with an update on local actions relevant to the Climate Change Emergency. Several topics were covered including:</p> <ul style="list-style-type: none"> • The Moat Park idea originally created by Dr Stephen Fuller . 	

	<ul style="list-style-type: none"> • The increase of volunteers needed for projects. • All projects should have a degree of sustainability for the future. • A need for improved signage and promotion to widen the knowledge of projects already undertaken and in progress. • To capture details from various events and create a universal map and information. • Introduce QR codes create a central calendar of events for the town. • Town Trail could be created, and boards sited around the town. • Cllr C Ungerson added that projects need to be identified to develop such as Big Green Week recently shared by NALC. • Town Team have a funding wish list that they want to discuss with STC. • Cllr J Franklin identified the Ramparts, green corridor plan as a potential project. <p>The following actions were formed:</p> <ul style="list-style-type: none"> • Town Clerk to contact DDC to enquire about the situation with any new proposed boards and adding to them in the town. • To ensure the Moat Park project is top priority for the Committee and to add to next Committee Agenda. • To add the Ramparts potential green corridor plan to the next Committee Agenda. 	
<p>HT.07.23.8</p>	<p>Street Furniture</p> <p>Cllr C Ungerson shared a verbal report with the Committee in relation to the progress with the lights on the Rope Walk and the Butts. Cllr E Csuka reported the following:</p> <ul style="list-style-type: none"> • Dover District Council are replacing the light bulbs as all reported as faulty. • Dover District Council confirmed no maintenance agreement in place, they are repaired as and when reported. • Dover District Council confirmed six-year electrical checks are undertaken. • Some street furniture has been removed, including benches. • The painting of lamp columns and railings should be reviewed. • The provision of memorial benches should be researched. • The play areas to be debated at F&GP Committee in due course. <p>The following actions were formed:</p> <ul style="list-style-type: none"> • Town Clerk to contact DDC in relation to the painting of street furniture and how STC and DDC can work collaboratively. • Town Clerk to contact DDC and seek advice on the situation with memorial benches when they are removed as no longer safe. How and when these are replaced? 	
<p>HT.07.23.9</p>	<p>Sandwich War Memorial</p> <p>Town Clerk shared a verbal report with an update on the recent works undertaken at the Sandwich War Memorial. The contractor did confirm that the works were complete, and the Town Clerk has raised the concern that the bottom plaque on the War Memorial is not as clear with the text as the other areas on the War Memorial. The contractor to investigate and contact the Town Clerk. An update will be shared with the Committee for the next meeting. The provision of flowers via Sandwich in Bloom and RBL was raised, Cllr D Marie to contact RBL.</p> <p>The following action:</p> <ul style="list-style-type: none"> • Town Clerk to contact the contractor and ask for investigation around the concerns that the text is not clear for the bottom 	

	plaque on the War Memorial on Market Street. A report to be shared with an update for the H&T Committee in September. • Cllr D Marie to contact RBL in relation to flowers.	
HT.07.23.10	Meeting closed at 20.03 hours. Date of next Heritage and Townscape Committee Meeting: 11th September 2023	

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Report to Councillors and Members of: Townscape and Heritage**Meeting scheduled for 11th September 2023****Report from: Councillor Simon Mallett****Date: 04 September 2023****Subject: Town Walls Parkland****Classification: General****Purpose of report:**

To consider submission made by Stephen Fuller with regard to the Town Walls.

Content:

Stephen Fuller has submitted a concise report considering the future of the area of the town walls and moat going from Gazen Salts, following the walls round to the Quay.

Mr Fuller makes various broad recommendations in his report which in its two pages acts as a summary in itself. There are key points which deserve to be highlighted:

- Existing policy is for there to be a green space around Sandwich with its objective of promoting health and well-being.
- Having a tangible specific project as the Park, comprising most of the potential green space, would be easier to promote and market than a general policy.
- Tree and wildlife surveys

The report builds on the Garden Trust study of 2017 which I understand was earlier used to define works that were completed on the Dover Kearsney Abbey upgrades. Which in turn built on major works to upgrade the ponds and water course at that site sometime after the turn of the Millennium.

The report includes recommendation for tree planting and the creation of both an Arboretum and tree planting for carbon offsetting.

The report overall looks at what would be good to have and what it would ideally achieve. The Town Walls are DDC property. The area already has the infrastructure of a park.

There is also a commentary on signage, identifying plants and in areas, the history, and current facilities within Sandwich.

Recommendations:

Build on the key bullet point elements above.

From the report / submission, I believe that too much will rely on volunteers where that activity proposed, such as herb or sensory gardens requires a long-term commitment and will need permission (from DDC) to turn grass that is easily cut, into a semi allotment. With regard to herb, 1st it would be interesting to gauge the use of the small St Peter's patch.

Tree planting / maintenance .

While there are trees that are missing along the Butts walkway, these gaps are not a problem. However, in the very long term, they should be replaced so that in 100 years they are part of our continued history and perhaps establish a process for maintaining the tree lined walls.

Action: Approach DDC to plant saplings to replace missing trees.

Mill Wall: The submission proposes Mill Wall is underused. However, the practicality of increasing use of and access to, a narrow path overlooking a ravine, with one end terminating in steep steps I believe is unrealistic. However, the trees that are growing by the path on the left as one faces Sandown Road could do with serious trimming (unless that has recently happened), so as to ensure the path is not further restricted.

Action: Approach DDC to ensure undergrowth along Mill Wall is managed and not growing into the area of the public path. Alternatively, agree that this may be carried out by volunteers.

Improved signage: This is, I understand already be considered by DDC. I have verbally proposed already additional signage using QR codes and linked to an online information system.

Action: On completion of the new Town Council website to the point where it is public, to review how that site or another can be used to provide town information.

Cow Leas: (Through to the Donkey Paddock) This is a large area of 4.2 acres comprising, from Woodnesborough Crossing : Cleared but now covered in weeds (the old paddock), a copse and meadow.

There are agreed plans to plant a deep hedge behind the filling station.

Additional proposals exist for further tree planting.

At the meeting of SECG it was stated that tree planting would imminently go ahead on the donkey paddock. I was not previously aware of this.

17 Semi mature trees were planted 2? years ago. These have been maintained and watered by volunteers. (had that not happened, as seen with many of the trees at Montagu Place, they would have died over the dry summer of 2022)

The meadow is about 3 acres and currently grassed.

Realistically, apart from the almost vital use as a car park during festivals, 4 to 5 times a year, let us say 15 days max, the area is unused and to an extent out of bounds to the public.

Comments:

Mote or Moat Park is already commonly used to identify the main park in Maidstone.

Cow Leas is midway between the two Parishes of Sandwich is largely out of bounds to the public. While the area was previously used for grazing, the addition of new growth hedges will preclude that for maybe 7 years until the hedges are mature, or they are fenced off at the cost of between £2,000 and £4,000. The same with any trees that might be ravaged by livestock. The water course might also preclude livestock. While in previous years a cow might fall in, be lifted out and we all get on with our lives, social media has changed that.

Hedging and coppice will have limited impact on the large area available for parking.

Action: That a working group (focused aims, limited meetings) be established to decide where we go with Cow Leas and identify what is happening and when. To look at practical uses for the benefit of Sandwich now and in the future. There is already a walk through planned for the 16th of September.

Report to Councillors and Members of: Heritage and Townscape Committee
Meeting scheduled for 2023
Report from: Councillor Simon Mallett
Date: 11 September 2023
Subject: Infra-Red Camera
Classification: General
Purpose of report:
To consider the SECG report element covering the provision of an INFRA RED camera
Content:
<p>The SECG Climate Change report covered a number of matters, all of them relevant and worthy. Tackling them all in one report will undervalue all of them as they are wide ranging and beyond dealing with together. Hence, I propose that to ensure they are taken seriously by STC, particular tasks are focused on. In this case I propose to raise point 8 the acquisition of a Thermal Imaging Camera that will enable the capture of images of properties showing their heat loss.</p> <p>Any activity associated with this needs to be carried out in winter months with the property's heating on. The camera will produce an image showing highlights where heat is being lost from the building. Normally windows, doors and roofs, though more usefully where unnoticed cracks and leaks are identified.</p> <p>Walmer Town Council have already purchased an Infra-Red camera for just this purpose, it is described here: https://doveranddeal.greenparty.org.uk/thermal-imaging-camera-loan-scheme/</p> <p>While the headline note is that it is available for residents to borrow, in fact the unit is used by volunteers. Images, in this case being a series of pictures of the interested party's house, are then available by email.</p> <p>The cameras are available for upwards of £500, though a realistic model will be around £1,000. Allowing easy Wi-Fi data transfer, drop resistance, easy to use and medium definition of image being 640 by 480 pixels.</p>
Recommendations:
<p>That T&H Committee recommend that funds are made available by STC to purchase pending the identification of a suitable camera and discussion with Walmer Town Council on their experience in using and organising the equipment.</p> <p>I would be willing to take the lead on this and would welcome anybody else getting involved. Timescale being T&H agreeing to support this initiative and I assume taking it to STC to agree in principle. Final outline of plan, who and costs presented to next T&H then purchase agreed at following full STC ready for use during the colder period November 2023 to March 2024 . .</p>

Report to Councillors and Members of: Heritage and Townscape Committee
Meeting scheduled for 11th September 2023
Report from: Cllr Clare Ungerson
Date: 30th August 2023
Subject: Future Projects for Committee 2024-2025
Classification: General

Purpose of report:

To consider the following:
 From its outset, when first established in October 2022, I have said that the Heritage and Townscape Committee should be pro-active rather than merely reactive. Hence the purpose of this paper is to begin to identify issues that the Sandwich Town Council Heritage and Townscape committee could and should put on its work agenda for the next two years, from the start of January 2024 to the end of December 2025.

Please note that, in addition to this paper as an aid to discussion of projects and priorities, I think the whole committee should go on a walkabout of the whole town, noting items that members think are worthy of a project.

Content:
The context for project and priority setting

Some general signposts can be used to help us identify issues we wish to work on. These include:

- The Town Council’s commitment to ameliorate the Climate Change Emergency.
- The need to ensure the commercial centre of Sandwich remains attractive to residents and to visitors.
- Parking issues for both residents and visitors.
- Attention to be paid to the *whole* town of Sandwich. ‘Heritage’ may be particularly important in Sandwich North, but ‘Townscape’ applies to the entire town.
- The need to cater for a very rapid growth in electric vehicles over the next ten years.

In addition, there are in existence two consultancy reports which are relevant to our work: 1) The Rummery report on ‘A New Vision for Sandwich’ and 2) the DDC consultancy report on the future of the Quay.

The recent designation of Sandwich as a ‘Heritage Harbour’ will also have implications for our work. The Town Team flags up many issues, in particular speeding and parking. The Heritage and Townscape committee should work closely with the Town Team but develop its own priorities which have to be doable.

The final signpost has to be the question of cost and its concomitant - funding. Our aim should be to achieve as much as possible as cost efficiently as possible. One way of prioritising projects is to pick those projects which deliver a lot of gain for little cost. (A recent example of this is the removal of an iron bar across two bollards at the top of Milk Alley. This was very cheap to do and has delivered a major gain in the form of a traffic free route through part of the town for mobility scooter and large buggy users).

Moreover, where possible we should seek joint funding with other organisations such as DDC, KCC, and various NGOs such as the Environment Agency, sponsorship from local commercial enterprise such as hotel and pub chains and Discovery Park, and funding from outside bodies

such as the Heritage Lottery Fund and local funding organisations. Inevitably the funding priorities of these funders will feed into our own priorities.

Possible projects

1) Climate change related projects. Some projects are already in train. With the help and advice of the voluntary Tree Warden and the Sandwich Environment and Conservation group we are developing tree planting programmes. We are also considering proposals for the development of a Moat Park, as advocated by Dr Stephen Fuller. There is outside funding for this kind of project, and we should develop an action plan.

In addition, we could consider developing a more cycle friendly town, with, for example, many more bike racks located where people can oversee them as they enjoy the amenities of Sandwich. And we need to review the position re insulation of dwellings, particularly within the Conservation Area where currently DDC Planning seem to outlaw solar panels and double glazing even when it is invisible to the naked eye.

2) Commercial vibrancy projects. We should consult with local shopkeepers and restaurateurs about what they see as their top priority. (They will no doubt stress greater visibility for Sandwich on tourism websites and social media. These issues are best handled by the new Tourism Forum.) This committee could assist by considering the whole question of signage in the town - which is seriously inadequate, generally invisible and dated.

3) Parking issues Parking is the responsibility of DDC and there is very little STC on its own can do about charges for both residents and visitors and availability of parking space for both groups. This committee should also note that any conversion - for example, of the Quay - of existing parking space to another purpose has considerable implications for parking availability in Sandwich North. The whole issue of parking space in Sandwich South, which is generally rammed with parked vehicles, is also very complicated with some residents wanting more parking to reduce traffic speeds and others asking for less parking to ease traffic holdups and the possibility of damage to cars by passing traffic. It may be that this committee decides the issue of parking is too complex for it to develop a project around it.

4) Attention to the whole town of Sandwich Essentially this means we should pay more attention to the Heritage and Townscape needs of Sandwich South. A committee walkabout, combined possibly with a public meeting for residents of Sandwich South, would help identify issues in this part of town. That said, it is already well known that speeding along Deal Road and Woodnesborough Road is a problem. This committee could consider trying to persuade KCC Highways to introduce speed bumps and other speed restriction methods here. In addition, the distance that people have to walk to get into town and the paucity of bus service along the Woodnesborough Road could also be addressed by this committee, both by talking to Stagecoach and by considering the possibility of a Community Bus that would serve all of Sandwich's outlying areas such as Sandwich South, Sandown Road, Ash Road etc. There may be funding and sponsorship opportunities for a Community Bus which need to be explored.

5) Electric vehicle growth Central government policy is to promote electric vehicles and from 2030 it will be impossible to purchase a new car that uses fossil fuels. This committee needs to take a view about the implications for Sandwich, both car users and pedestrians. Is there anything the Town Council can do to make vehicle charging easier for residents and visitors? In the Conservation Area there are very few, if any, lampposts that could be used as charging points for residents. It may be that there is really very little that STC can do on this issue, and we should stop worrying about it. But the advent of very quiet vehicles is also a concern since it will make the competition between pedestrians and cars that presently exists in central Sandwich even more dangerous. The committee should take a view on whether there is anything that it can do to alleviate this impending problem.

6) Two Consultancy Reports with two big takeaways The two main takeaways from each of these reports is a) the possibility of pedestrianisation of the town centre and b) development of the Quay both as a mooring, particularly for historic boats, and changing part of the Quay car park into a different kind of leisure orientated space. Both pedestrianisation and reduction of parking space are very controversial. Moreover, the development of the Quay into a much more successful mooring for interesting boats entails dredging and maintenance of the river, and provision of high-quality facilities for visiting sailors. All of this would cost large amounts of money. But this committee would probably not be doing its job properly if it doesn't at least take the lead in a town based 'conversation' about these issues and investigates what funding sources might be available.

Summary and conclusions

Possible projects:

- a tree planting action plan
- the 'Moat Park' proposal
(both of these have related funding opportunities)
- discussion with DDC Planning re insulation and energy conservation particularly in the Conservation area.
- development of more bike racks which are close to Sandwich's amenities.
- better signage into and within the Town Centre
- discussion with KCC Highways re speed restrictions and traffic calming in Woodnesborough Road and Deal Road
- discussion with Stagecoach re reinstatement of a bus service in the Woodnesborough Road
- consideration of a Community Bus and investigation of relevant sponsorship and funding opportunities
- discussion at committee level initially on the issue of electric vehicle growth and its implications for Sandwich
- The HandT committee take the lead in a 'conversation' about the two consultancy reports and their implications for the Town Centre and for the Quay and the moorings.

Recommendations:

Finally - we cannot do all these things at once. I think we should pick two, at most three, which we want to run with in 2024 - 2025.

Clare Ungerson
Chair, Heritage and Townscape Committee
August 30th, 2023

H&T Committee – 11.09.23

As advised by PO Services.

The appointment of Inspectors Matthew Birkinshaw and Clive Coyne to examine the Dover Local Plan has been confirmed and this is to notify you of the dates of the hearing sessions of the Examination.

The Inspectors will be holding the hearing sessions over four weeks, with the sessions opening on **Tuesday 14 November at 10.00 am**

The first three weeks of the hearing sessions will take place in person at the **Council Offices, White Cliffs Business Park, Whitfield, Dover, CT16 3PJ**. The Hearing sessions in week 4 will take place virtually using Microsoft Teams. The time, venue and format of each session is set out in the Examination Hearings Programme.

Week 1 - Tuesday 14 November - Friday 17 November

Week 2 - Tuesday 21 November - Friday 24 November

Week 3 - Tuesday 5 December - Friday 8 December

Week 4 - Tuesday 12 December - Friday 15 December

The following documents relating to the hearings have now been published:

ED13 Inspectors' Examination Guidance Notes (V.1)

ED14 Inspectors' Matters, Issues and Questions (V.1)

ED15 Examination Hearings Programme (V.1)

These documents can all be viewed on the hearing sessions page via the link below.

Hearing Sessions

doverdistrictlocalplan.co.uk



The Inspectors' Guidance Note sets out the procedures that will be followed during the Examination, including full details on registering with me if you wish to take part in any of the hearing sessions (paras 22-25) and the provision of hearing statements (paras 26-31).

Please Note: If you would like to take part in the hearing sessions you will need to notify the Programme Officer of this, even if you indicated that you wished to participate in your response to the Council's invitation to comment on the soundness of the submission draft of the Local Plan. (Regulation 19/20).

Only those people seeking to change the Plan, and who have duly made representations, have a right to participate in the hearing sessions.

Key dates for the Examination:-

- **Deadline** to confirm with the Programme Officer if you wish to exercise your right to be heard if you made a relevant representation seeking a change to the Plan, indicating the appropriate Matter and Hearing session - **5.00 pm Wednesday 20 September 2023**
- **Hearing Statement Deadline: 5.00 pm Wednesday 18 October 2023.**
- **Opening of the Hearings: 10.00 am Tuesday 14 November 2023.**