

**Minutes of Sandwich Town Council Planning Committee Meeting
held in the Council Chamber on:
Wednesday 6th December 2023**



Chair: Cllr J Franklin
Councillors: P Carter, W Fortescue, S Mallett, D Marie, M Moorhouse and C Wiles
Co-optee:
Members: Mr Hennessy and Mrs Summerhayes
Observers: None

Officer: Gill Gray – Town Clerk

P.12.23.1	Apologies for absence received: Apologies were received from: Cllr M Pennington – who is convalescing, Cllr M Moorhouse – work commitment who attended the meeting late and Nikky Warden
P.12.23.2	Declarations of interest: None.
P.12.23.3	Minutes of the Planning Committee: It was moved by Cllr P Carter and seconded by Cllr W Fortescue and RESOLVED: that the Minutes of the Planning Committee held on Wednesday 8th November 2023 be approved.
P.12.23.4	Public Participation: One resident spoke about the use of binoculars at St Peters Church tower and how this is perceived to intrude on privacy of neighbouring properties in the town. The recent activity on social media around this issue had created distress and the resident was disappointed by the behaviour from a current sitting Councillor. Town Clerk to respond to questions raised and signpost to relevant authorities.
P.12.23.5	Volunteer Tree Warden Reports Update Town Clerk shared an update on the process for managing the reports received from the VTW in relation to planning matters debated at the Planning Committee. The Committee received the report. Mrs Summerhayes left the meeting.
P.12.23.6	Planning Applications: Application plans and papers can be viewed via the Dover District Council website. ▪ Planning Application Ref No – 23/01268 Proposal: Erection of a single storey side extension, door canopy to front, 3 front dormer windows to facilitate a loft conversion and roof light to rear (garage demolished). Location: 29 St Georges Road, Sandwich CT13 9LF It was moved by Cllr W Fortescue and seconded by Cllr P Carter and RESOLVED: that the Town Council comments:

RECOMMENDATION: Supports the planning application 23/01268

▪ **Planning Application Ref No – 23/01333**

Proposal: Alterations to include an accessible slope new steps, retaining walls and landscaping for main entrance. Creation of new external graded access into orangery. Flat roof to orangery with plant equipment on roof. Installation of dormer window and replacement of existing skylights. Heat pumps within existing brick bunded area.

Location: Manwood Grange, Sandown Road, Sandwich CT13

It was moved by Cllr P Carter and seconded by Cllr W Fortescue and

RESOLVED: that the Town Council comments:

RECOMMENDATION: Supports the planning application 23/01333

Cllr M Moorhouse joined the meeting.

▪ **Planning Application Ref No – 23/01244**

Proposal: T1 (Walnut) – Reduce by 2-3 metres.

Location: 55 Alliss Gardens, Sandwich CT13 0GQ

It was moved by Cllr P Carter and seconded by Cllr J Franklin and

RESOLVED: that the Town Council comments:

RECOMMENDATION: Strongly objects to the proposed tree works as the application is not clear and no explanation has been provided as to why the proposed tree works are necessary. Planning application 23/01244.

▪ **Planning Application Ref No – 23/01319**

Proposal: Change of use and conversion of part ground floor into 3 residential flats with associated works.

Location: 21 Market Street, Sandwich CT13 9DA

It was moved by Cllr P Carter and seconded by Cllr D Marie and

RESOLVED: that the Town Council comments:

RECOMMENDATION: Supports the planning application 23/01217

One Member was against.

▪ **Planning Application Ref No – 23/01320**

Proposal: Proposed conversion of part ground floor into 3 No residential flats. Remove and insert new partitions and openings including upgrading walls.

Alterations to rear additions include: Insert 3 No sun tubes and 2 No skylights.

Rear flat roof insulated, including replacement fascias and guttering,

incorporating extended flat roof area. Replacement rear ground floor doors and windows including forming new openings and access to rear courtyard.

Exposed brick rear addition rendered. Resubmission of previously approved application number 20/00778.

Location: 21 Market Street, Sandwich CT13 9DA

It was moved by Cllr P Carter and seconded by Cllr D Marie and

RESOLVED: that the Town Council comments:

RECOMMENDATION: Supports the planning application 23/01320

One Member was against.

▪ **Planning Application Ref No – 23/01345**

Proposal: Erection of a single storey rear extension, two rooflights to front and rear dormer window to facilitate a loft conversion.

Location: 65 Dover Road, Sandwich CT13 0BX

	It was moved by Cllr C Wiles and seconded by Cllr P Carter and RESOLVED: that the Town Council comments: RECOMMENDATION: Supports the planning application 23/01345	
P.11.23.7	Planning Decisions: The most recent new Planning Decisions taken by Dover District Council were received and noted. It was RESOLVED: that the planning decisions were received and noted. Town Clerk to contact developers via Planning Officer at DDC in relation to permitted development and installation of fencing at old Wayfarers site. Town Clerk to follow up with VTW on the treatment of existing trees on the site.	
P.11.23.8	Street Furniture Applications: To receive and consider any applications made to DDC in relation to a Street Furniture Consent Application under the Local Government (miscellaneous provisions) Act 1982. LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 STREET FURNITURE CONSENT No new applications have been received.	
P.11.23.9	Licensing: To consider any licensing notices and issues received from Dover District Council. No notices or issues from Licensing received.	
P.11.23.10	Enforcement: To consider any enforcement notices and issues received from Dover District Council. Cllr M Moorhouse provided a brief update on the Fellowship Walk/Whitefriars Meadow appeal against the decision. Cllr E Csuka has provided an update via email and the Town Clerk to follow up to share with all Members.	
P.11.23.11	Correspondence: To receive and consider correspondence relating to planning matters, including notification of appeals against refusal of Planning Applications. None to consider.	
P.11.23.12	Verbal update from our Dover District Councillor on matters relating to planning. Cllr M Moorhouse had the following updates: Cllr C Wiles was invited to share a verbal report on the recent attendance to the DDC Local Plan. There were two inspectors and Cllr Wiles spoke in relation to the SAP21 site allocation for land adjacent to Sandwich Technology School on Deal Road for proposed development. Cllr Wiles added that he will be attending on 7th December to voice concerns in relation to retail for the town of Sandwich at the DDC Local Plan Hearing.	
P.11.23.13	Meeting closed at 19.10 hours. Date of next Planning Committee Meeting: 10.01.2024	